

**MEMORANDUM OF UNDERSTANDING
BETWEEN
KHAZAR UNIVERSITY (BAKU, AZERBAIJAN)
AND
BİLECİK ŞEYH EDEBALI UNIVERSITY (BİLECİK, TÜRKİYE)**

1. Preamble

- 1.1. Khazar University, Azerbaijan, and Bilecik Şeyh Edebali Üniversitesi, Türkiye are willing to enter closer cooperation in the development of education services to their students and formally establish this Memorandum of Understanding (hereinafter, referred to as MoU).
- 1.2. The purpose of this MoU is to promote and expand international understanding, development, and friendship as well as stimulate and support educational, professional, and intercultural activities and projects among students and staff of the two institutions and the respective communities which support these institutions. Furthermore, this MoU sets forth and describes some general and specific aspects of the agreement, with the understanding that based on a regular review of activities, the document in both its general and specific content may be revised with the mutual consent of Bilecik Şeyh Edebali Üniversitesi, Türkiye and Khazar University, Azerbaijan.
- 1.3. Identified general activity areas of mutual interest and concern may include but are not limited to the following:
 - a. Student exchange programs
 - b. Faculty/staff exchange programs
 - c. Visiting scholars/tutors
 - d. Cultural exchange programs
 - e. Cooperative/collaborative research projects
 - f. Cooperative (joint and double) degree programs
 - g. Joint summer programs at respective campuses
 - h. Short-term training programs/projects and service-learning programs
 - i. Cooperative and exchange lecturing plans and lecture content, conferences and seminars
 - j. Academic supervision of graduate/post-graduate students
- 1.4. Both institutions realize that in general the language of instruction of Khazar University is English as well as in Bilecik Şeyh Edebali Üniversitesi.
- 1.5. The term "host" institution refers to the university a student or staff member plans to visit. The term "home" institution refers to the university where a student is a full-time, degree-seeking student or, in the case of staff members, the university where the staff member is regularly employed.
- 1.6. Both institutions understand that this MoU is not exclusive and each institution is permitted to enter into other such agreements with other universities.

2. Term and Termination of the MoU

The term of this MoU shall be five academic years (2022-2023 through 2027-2028). Each academic year shall begin with the Fall Semester and shall consist of the Fall (First), Spring (Second), and the Summer Session if available. The MoU may be renewed for additional periods by written agreement of the institutions, signed by the Presidents of each of them, prior to the end of the initial five-year term (or any subsequent extension of the MoU). During the initial

five-year term (and subsequent extensions, if any), the parties shall consult at least annually to discuss the cooperation programs, any problems that have arisen, and opportunities for improvement. Either party may terminate this MoU at any time (during the initial five-year period or any extension period) by giving written notice, signed by the President of the terminating party, prior to January 31 of any year, with the termination taking effect at the end of the Spring Semester or Summer Session of that year, as specified in the notice.

3. Contact Person

Because of the desirability of implementing MoU activities in a systematic manner Bilecik Şeyh Edebali Üniversitesi and the Khazar University will designate a contact person assigned with the responsibility of coordinating MoU activities in general terms. Bilecik Şeyh Edebali Üniversitesi, Türkiye this will be Prof. Dr. Şükrü Beydemir. For Khazar University, this will be Prof. Irada Khalilova, Rector of Khazar University.

4. Scope of Co-operation

While a wide range of projects may be identified within the MoU, sharing educational experiences between students and staff of the two institutions are likely to comprise most of them. Therefore, the following item pertaining to staff and student exchanges is addressed as the specific field of cooperation. Any other programs will be addressed under separate written agreements between the two institutions, or addendums to this MoU.

5. Student/Faculty/Staff Exchange.

5.1 Both Parties are committed to establishing the student exchange on *bachelor, master, and Ph.D. student level*. Such exchanges may be for short specific courses or longer periods of up to one academic year. The Parties agree to sign a separate annual student and staff exchange plan.

5.2 The faculty/staff of an institution under the terms of the MoU may participate in a variety of activities at the other institution.

5.3 Such activities may include faculty exchange for instructional and/or research activities for short term or extended periods of time; conducting conferences, seminars and/or lecture series; providing professional expertise as consultants on special projects within the institutions; exchange of short term visits for exploration of further development activities between the two institutions; developing activities within mutually interesting education and research areas and related subjects in the community in which the institutions are located; and other activities as may be identified during the term of the MoU.

5.4 In general, faculty exchange activities are also implemented through a request/review/approval process involving the two institutions.

5.5 The undersigned institutions are also committed to consider their partnership for any further exchange projects supported by their respective national governments and EU authorities.

6. Academic supervision

6.1 Both universities being research-oriented institutions express their strong interest in development of graduate and post-graduate study; encourage appointment of academic supervisors from the partner-university for their master and PhD students; promote joint supervision.

6.2 Academic results/research generated because of such cooperation should be published by/bear the names of both universities.

Rector

Date

Rector

Date

